

Modification history

Release	Comments
Release 1	This version released with SFI Seafood Industry Training Package Version 1.0.

SFICPL202	Conduct field observations
Application	<p>This unit of competency describes the skills and knowledge required to conduct and report on observations in the field according to agency's policies and procedures.</p> <p>This unit applies to individuals who undertake field observations for the purposes of surveillance, research or monitoring of cultural or natural resources. They use observation and recording equipment including maps, charts, video cameras, still cameras and global positioning system (GPS). For surveillance purposes, these individuals collect relevant information of the type, quality and quantity necessary to present acceptable evidence in a court of law.</p> <p>All work must be carried out to comply with workplace procedures, according to state/territory health and safety, food safety, biosecurity and environmental regulations, legislation and standards that apply to the workplace.</p> <p>No occupational licensing, legislative or certification requirements apply to this unit at the time of publication.</p>
Prerequisite Unit	Nil
Unit Sector	Compliance (CPL)

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare for field observations	1.1 Identify and confirm the purpose of the field observations with supervisor 1.2 Clarify and confirm the nature and type of information to be collected 1.3 Identify and assess hazards and risks associated with the observation and identify appropriate controls with the supervisor or team leader 1.4 Identify and confirm agency protocols and requirements and legislative considerations for the recording of observations 1.5 Select appropriate equipment for the field observation task and check for serviceability
2. Conduct field observations	2.1 Select and check fit of the required personal protective equipment for the observation task 2.2 Use equipment in a manner that ensures recorded observations are accurate and effective for the intended purpose 2.3 Collect sufficient and relevant information from observations of activities to identify any non-compliance 2.4 Record observations according to agency procedures and legislative requirements as required 2.5 Use equipment in a manner that ensures the safety of self and others 2.6 Ensure the security of equipment at all times
3. Report on field observations	3.1 Prepare and collate report identifying any evidence of non-compliance 3.2 Present report according to agency procedures 3.3 Label and file recorded observations securely according to agency procedures 3.4 Answer queries arising from the report in a timely manner

Foundation Skills	
<i>This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.</i>	
Skill	Description
Numeracy	<ul style="list-style-type: none"> • Read and interpret numerical data related to recording equipment • Calculate data related to observations
Reading	<ul style="list-style-type: none"> • Interpret information of the type, quality and quantity necessary to present acceptable evidence in a court of law • Interpret information relevant to the operation • Interpret checklists, schedules, maps, charts
Writing	<ul style="list-style-type: none"> • Record operational information, data and measurements • Complete checklists and take notes on field observation activities
Navigate the world of work	<ul style="list-style-type: none"> • Ask questions to clarify understanding or seek further information
Interact with others	<ul style="list-style-type: none"> • Communicate, exchange and report operational task and safety information to relevant personnel • Cooperate with others to conduct observation activities
Get the work done	<ul style="list-style-type: none"> • Solve familiar and generally predictable problems within workplace guidelines and using experience of past solutions • Use two-way communication, surveillance and navigational equipment

Unit Mapping Information			
Code and title current version	Code and title previous version	Comments	Equivalence status
SFICPL202 Conduct field observations	SFICOMP202B Conduct field observations	Updated to meet Standards for Training Packages	Equivalent unit

Links
Companion Volumes, including Implementation Guides, are available at VETNet: https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=e31d8c6b-1608-4d77-9f71-9ee749456273

TITLE	Assessment requirements for SFICPL202 Conduct field observations
Performance Evidence	
<p>An individual demonstrating competency must satisfy all the elements and performance criteria of this unit. There must be evidence that the individual has conducted field observations on at least one occasion including:</p> <ul style="list-style-type: none"> • interpreting and confirming work requirements, instructions and other task related information • identifying hazards, and conducting risk assessments and risk controls in relation to field observations • communicating to respond to queries • selecting, fitting and using appropriate personal protective equipment • selecting, checking and operating observation and recording equipment to record information • identifying evidence of non-compliance • filing recorded observations and forwarding reports of non-compliance to relevant personnel or agencies. 	
Knowledge Evidence	
<p>An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:</p> <ul style="list-style-type: none"> • range and operational requirements of observation and recording equipment • culturally sensitive areas impacting on the field observation: <ul style="list-style-type: none"> • sacred and other culturally significant sites • cultural activity, including the attitude, beliefs and values of local communities • environmental and community issues relating to natural resource management, including: <ul style="list-style-type: none"> • fishing by traditional methods • Indigenous land rights • marine and fisheries management and surveillance legislation and regulations relevant to the field observation • recording and reporting requirements for field observations • safety procedures and hazards associated with field observations • nature and types of evidence of non-compliance identified from field observations. 	
Assessment Conditions	
<p>Assessment of this unit of competency must take place under the following conditions:</p> <ul style="list-style-type: none"> • physical conditions: <ul style="list-style-type: none"> • skills must be demonstrated in a field observation setting or an environment that accurately represents workplace conditions • resources, equipment and materials: <ul style="list-style-type: none"> • recording forms • observation and recording equipment • personal protective equipment • specifications: <ul style="list-style-type: none"> • directives and details explaining the observation task • access to relevant legislation and regulations related to surveillance • workplace policies and procedures, including safety and operating procedures • relevant sources of information • relationships: <ul style="list-style-type: none"> • interactions with supervisor and team members. <p>Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.</p>	
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