

Modification history

Release	Comments
Release 1	This version released with SFI Seafood Industry Training Package Version 1.0.

SFICPL404	Operate an observation post
Application	<p>This unit of competency describes the skills and knowledge required to operate an observation post as part of a team.</p> <p>The unit applies to individuals who work in teams to operate the post in a manner consistent with maintaining the covert nature of the surveillance activity, record observations and close down the post at the end of the operation.</p> <p>All work must be carried out to comply with workplace procedures, according to state/territory health and safety, biosecurity and environmental regulations, legislation and standards that apply to the workplace.</p> <p>Regulatory requirements apply to this unit. Users are required to check with the relevant jurisdiction for current requirements.</p>
Prerequisite Unit	Nil
Unit Sector	Compliance (CPL)

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Participate in the selection of the observation post position	1.1 Assess the suitability of potential observation posts, considering the aims and objectives of the operation and security issues 1.2 Contribute to the selection of an appropriate observation post 1.3 Liaise with other areas within the organisation and outside agencies as appropriate 1.4 Cover the subject's movements through appropriate observation positioning, and according to relevant jurisdictional policies, legislative and procedural requirements
2. Participate in the establishment of the observation post	2.1 Contribution to the installation and operation of communication equipment 2.2 Establish appropriate recording facilities 2.3 Establish the observation post covertly and securely, and according to health and safety requirements
3. Participate in the maintenance of the observation post	3.1 Follow appropriate security procedures 3.2 Ensure demeanour and dress are consistent with the environment 3.3 Ensure surveillance positions are not compromised during arrival and departure from observation post 3.4 Conceal or disguise equipment when being used in surveillance operations 3.5 Maintain security of equipment and evidence and the covert nature of the operation when observation post is not in use 3.6 Recognise and apply counter-surveillance measures as appropriate 3.7 Recognise and apply anti-surveillance techniques according to legislative and procedural requirements

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
4. Record observations	4.1 Ensure the subject is properly identified 4.2 Make accurate observations and keep appropriate records according to evidentiary requirements 4.3 Use relevant recording procedures according to relevant jurisdictional policies and legislative requirements 4.4 Identify subject exit and entry points 4.5 Complete running sheets according to the prescribed format 4.6 Disseminate surveillance product in a timely and acceptable manner where required
5. Close down the observation post	5.1 Clear the observation post site of agency surveillance presence 5.2 Account for and return all equipment according to procedural requirements 5.3 Undertake debriefing with others in the organisation and outside agencies as required

Foundation Skills	
<i>This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.</i>	
Skill	Description
Numeracy	<ul style="list-style-type: none"> Determine location information
Reading	<ul style="list-style-type: none"> Interpret maps, photos and video
Interact with others	<ul style="list-style-type: none"> Select and use appropriate vocabulary, conventions and protocols, including technical language to communicate with team members Collaborate with other colleagues and team in the maintenance of the observation post
Get the work done	<ul style="list-style-type: none"> Make non-critical and some critical decisions regarding surveillance and communications Operate and maintain digital surveillance and communication technology

Unit Mapping Information			
Code and title current version	Code and title previous version	Comments	Equivalence status
SFICPL404 Operate an observation post	SFICOMP404C Operate an observation post	Updated to meet Standards for Training Packages	Equivalent unit

Links	Companion Volumes, including Implementation Guides, are available at VETNet: https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=e31d8c6b-1608-4d77-9f71-9ee749456273
--------------	---

TITLE	Assessment requirements for SFICPL404 Operate an observation post
Performance Evidence	
<p>An individual demonstrating competency must satisfy all the elements and performance criteria of this unit. There must be evidence that the individual has operated an observation post for at least one surveillance operation including:</p> <ul style="list-style-type: none"> • contributing to assessment, selection and establishment of observation posts • liaising with others in the organisation and outside agencies • observing subjects whilst securely maintaining the observation post • establishing communication equipment and recording facilities • maintaining cover and security of equipment and evidence • applying counter surveillance measures and anti-surveillance techniques • recording observations and evidence with: <ul style="list-style-type: none"> • surveillance communication equipment • video and photographic equipment • running sheets • closing down an observation post working with others in a team • observing relevant jurisdictional policies and legislation, including security and health and safety requirements. 	
Knowledge Evidence	
<p>An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:</p> <ul style="list-style-type: none"> • jurisdictional policies, procedures and laws relating to surveillance and evidentiary requirements • local knowledge relevant to surveillance operations • operational procedures for surveillance equipment • security requirements for observation posts and equipment • surveillance and counter-surveillance methods used in operating observation posts. 	
Assessment Conditions	
<p>Assessment of this unit of competency must take place under the following conditions:</p> <ul style="list-style-type: none"> • physical conditions: <ul style="list-style-type: none"> • skills must be demonstrated in a surveillance operation setting or an environment that accurately represents workplace setting • resources, equipment and materials: <ul style="list-style-type: none"> • surveillance communication equipment • video and photographic equipment • running sheets • specifications: <ul style="list-style-type: none"> • surveillance plan • access to jurisdictional policies and legislation relating to surveillance, evidentiary, security and health and safety requirements • relationships: <ul style="list-style-type: none"> • interactions with work and team leader. <p>Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.</p>	
Links	Companion Volumes, including Implementation Guides, are available at VETNet: https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=e31d8c6b-1608-4d77-9f71-9ee749456273