

Modification history

Release	Comments
Release 1	This version released with FBP Food, Beverage and Pharmaceutical Training Package version 1.0.

FBPGPS2002	Operate a complecting process
Application	<p>This unit of competency describes the skills and knowledge required to set up, operate, adjust and shut down a complector used to produce pastry margarine.</p> <p>This unit applies to individuals who apply basic operating principles to the operation and monitoring of complecting equipment in an edible oils production environment.</p> <p>All work must be carried out to comply with workplace procedures, in accordance with State/Territory work health and safety, and food safety regulations, legislation and standards that apply to the workplace.</p> <p>No occupational licensing, legislative or certification requirements apply to this unit at the time of publication.</p>
Prerequisite Unit	Nil
Unit Sector	Grocery and Product Supplies (GPS)

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare the complector and related equipment for operation	1.1 Confirm materials are available for use in the complector 1.2 Identify and confirm cleaning and maintenance requirements are met 1.3 Fit and adjust machine components and related attachments 1.4 Enter processing or operating parameters according to safety and production requirements 1.5 Check and adjust equipment performance to ensure optimum performance 1.6 Conduct pre-start checks according to operator instructions
2. Operate and monitor the complector process	2.1 Start up and operate the equipment according to work health and safety and operating procedures 2.2 Monitor equipment to identify variation in operating conditions 2.3 Identify variation in equipment operation and report maintenance requirements 2.4 Confirm that specifications are met at each stage 2.5 Identify, rectify or report out-of-specification product and process outcomes 2.6 Maintain the work area according to workplace guidelines 2.7 Enter workplace records in required format
3. Shut down the complector process	3.1 Identify the appropriate shutdown procedure 3.2 Shut down the process safely according to operating procedures 3.3 Identify and report maintenance requirements

Foundation Skills	
<i>This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.</i>	
Skill	Description
Reading	<ul style="list-style-type: none"> Read and interpret standard operating procedures for the complecting process
Writing	<ul style="list-style-type: none"> Complete records according to workplace guidelines on paper-based and electronic media
Numeracy	<ul style="list-style-type: none"> Monitor control points for time and temperature measurements
Navigate the world of work	<ul style="list-style-type: none"> Apply workplace procedures to own role and responsibilities Understand main tasks, responsibilities and boundaries of own role, including use of personal protective clothing and equipment, housekeeping standards and environmental care requirements Maintain a clean and hazard-free work area Maintain hygiene standards
Interact with others	<ul style="list-style-type: none"> Report operational and safety information to relevant personnel using required communication method
Get the work done	<ul style="list-style-type: none"> Solve routine problems according to workplace guidelines and using experience of past solutions

Unit Mapping Information			
Code and title current version	Code and title previous version	Comments	Equivalence status
FBPGPS2002 Operate a complecting process	FDFGPS2002A Operate a complecting process	Updated to meet Standards for Training Packages	Equivalent unit

Links	Companion Volumes, including Implementation Guides, are available at VETNet: https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=78b15323-cd38-483e-aad7-1159b570a5c4
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TITLE	Assessment requirements for FBPGPS2002 Operate a complecting process
Performance Evidence	
<p>An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.</p> <p>There must be evidence that, on at least one occasion, the individual has:</p> <ul style="list-style-type: none"> • conducted pre-start checks on machinery used to produce pastry margarine • started, operated, monitored and adjusted complecting process equipment to achieve required quality outcomes • taken corrective action in response to typical faults and inconsistencies • completed workplace records in required format • applied safe work practices and identified work health and safety hazards and controls • safely shut down complecting equipment • applied food safety procedures to work practices. 	
Knowledge Evidence	
<p>An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:</p> <ul style="list-style-type: none"> • principles of preparing pastry margarine using a complector, including: <ul style="list-style-type: none"> • a basic understanding of crystallisation • the relationship between stages of crystal formation, work input and temperature • the purpose and requirements of a holding stage • basic operating principles of equipment, including: <ul style="list-style-type: none"> • main equipment components • status and purpose of guards • equipment operating capacities and applications • the purpose and location of sensors and related feedback instrumentation • services required for a complecting process, and action to take if services are not available • the flow of this process and the effect of outputs on downstream processes • quality characteristics to be achieved by the final pastry margarine • variations of quality characteristics according to types of pastry margarine produced • quality requirements of flake used and effect of variation on process performance • operating requirements and parameters and corrective action required where operation is outside specified operating parameters • typical equipment faults and related causes, including: <ul style="list-style-type: none"> • signs and symptoms of faulty equipment • early warning signs of potential problems • methods used to monitor the production process, including inspecting, measuring and testing as required by the process • inspection or test points (control points) in the process and the related procedures and recording requirements • contamination and food safety risks associated with the process and related control measures • common causes of variation and corrective action required • work health and safety hazards and controls • requirements of different shutdowns as appropriate to the process and workplace production requirements, including: <ul style="list-style-type: none"> • emergency and routine shutdowns • procedures to follow in the event of a power outage • isolation, lock out and tag out procedures and responsibilities • procedures and responsibility for reporting production and performance information • environmental issues and controls relevant to the process, including waste/rework collection, and handling procedures related to the process and procedures for containing spills • basic operating principles of process control, where relevant, including the relationship between control panels and systems and the physical equipment • operating procedures for related packaging equipment • routine maintenance procedures for complectors 	

Knowledge Evidence
<ul style="list-style-type: none"> • cleaning and sanitation procedures for complectors.

Assessment Conditions
<p>Assessment of this unit of competency must take place under the following conditions:</p> <ul style="list-style-type: none"> • physical conditions: <ul style="list-style-type: none"> • a workplace or an environment that accurately represents workplace conditions • resources, equipment and materials: <ul style="list-style-type: none"> • complector and related equipment and services • flake to be processed • personal protective clothing and equipment • sampling schedules and test procedures and equipment • cleaning procedures, materials and equipment • specifications: <ul style="list-style-type: none"> • work procedures, including advice on safe work practices, food safety, quality and environmental requirements • information on equipment capacity and operating parameters • production schedule/batch instructions • specifications, control points and processing parameters • documentation and recording requirements and procedures • relationships: <ul style="list-style-type: none"> • interactions with team members and supervisors. <p>Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.</p>

Links	<p>Companion Volumes, including Implementation Guides, are available at VETNet: https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=78b15323-cd38-483e-aad7-1159b570a5c4</p>
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