

Modification history

Release	Comments
Release 2	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 5.0.
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 1.0.

AHCBER401	Plan and supervise control activities on infected premises
Application	<p>This unit of competency describes the skills and knowledge required to supervise others in a range of activities required on infected premises (IP).</p> <p>The unit applies to individuals who have been appointed or engaged to undertake a role within an emergency disease or plant pest incursion response. They work autonomously, instruct and monitor the work of others within a team. They use discretion and judgment in the selection, allocation and use of available resources.</p> <p>No licensing, legislative or certification requirements are known to apply to this unit at the time of publication.</p>
Prerequisite Unit	Nil
Unit Sector	Emergency Response (BER)

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Plan emergency disease or plant pest control activities on an IP	1.1 Plan emergency disease or pest control activities under direction of IP operations manager 1.2 Determine environmental values that need to be protected in consultation with stakeholder 1.3 Confirm procedures with IP operations manager and communicate to stakeholders 1.4 Develop a schedule for implementation of emergency disease or pest control activities and request resources for planned activities 1.5 Establish reporting processes with IP operations manager 1.6 Establish staff rosters to support activities within budget 1.7 Monitor and respond to mental health concerns of personnel exposed to emergency response
2. Supervise emergency disease or plant pest control activities	2.1 Assign job roles and instruct personnel on activity for IP operations 2.2 Maintain communication with IP operations manager and stakeholders throughout operations 2.3 Supervise emergency disease or pest control activities 2.4 Use resources according to planned budget 2.5 Minimise damage or loss of property, stock and produce 2.6 Monitor financial cost of IP service provision according to standards, national plans, protocols and contract requirements 2.7 Monitor supplies of materials and resources required for control activities 2.8 Maintain a log of all activities undertaken including contractors' hours and performance

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
3. Check effectiveness of emergency disease or plant pest control activities	3.1 Assess effectiveness and progress of control activities against planned objectives and contracted arrangements 3.2 Inspect work team activity in a timely manner and ensure work performance meet expected standards and protocols 3.3 Provide progress reports to IP operations manager according to agreed reporting schedule and format 3.4 Maintain records according to standards and protocols
4. Revise site-specific emergency disease or plant pest control activities	4.1 Review and revise control activities according to 4.2 Communicate revisions to activities to Local Control Centre (LCC) according to IP operations procedures

Foundation Skills	
<i>This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.</i>	
Skill	Description
Oral communication	<ul style="list-style-type: none"> Communicate with work team and stakeholders using collaborative and inclusive techniques including active listening and questioning and reading of verbal and non-verbal signals to convey and clarify information and confirm team member understanding of activities
Numeracy	<ul style="list-style-type: none"> Extract and evaluate costs of IP operations using mathematical information embedded in a range of work tasks Select and apply a range of mathematical formula to compute costs and compare with planned budgetary outcomes

Unit Mapping Information			
Code and title current version	Code and title previous version	Comments	Equivalence status
AHCBER401 Plan and supervise control activities on infected premises Release 2	AHCBER401 Plan and supervise control activities on infected premises Release 1	Edited Application Changes made to Performance Criteria including rationalising repetition for clarity Updated Performance Evidence, Knowledge Evidence and Assessment Conditions	Equivalent unit

Links	Companion Volumes, including Implementation Guides, are available at VETNet: https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72
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TITLE	Assessment requirements for AHCBER401 Plan and supervise control activities on infected premises
Performance Evidence	
<p>An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.</p> <p>There must be evidence that on at least one occasions the individual has engaged with an infected premises (IP) Operations Manager and planned and supervised control activities on an infected property and has:</p> <ul style="list-style-type: none"> • planned control activities for emergency disease or pest control response, including: <ul style="list-style-type: none"> • scheduled implementation of control activities • identified IP procedures required, and confirm with IP manager • requested resources required for planned activities • established reporting processes • established staff rosters • communicated IP procedures to stakeholders • supervised and monitored control activities, including: <ul style="list-style-type: none"> • checked standard of work and compliance with protocols required • monitored resources for control activities • monitored IP service provision for compliance with standards, protocols and contractual arrangements • maintained a logs, and records of control activities and performance • monitored control activity costs, impact on property and effectiveness against planned objectives • reported control activity outcomes to IP operations manager • revised control activities following a review of performance • communicated revisions to control activities to Local Control Centre (LCC) according to IP operations procedures. 	

Knowledge Evidence	
<p>An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:</p> <ul style="list-style-type: none"> • standards and legislative requirements that guide development and implementation of IP control plan, contractual arrangements and control procedures, including: <ul style="list-style-type: none"> • Australian Veterinary Emergency Plan (AUSVETPLAN) • Australian Emergency Plant Pest Response Plan (PLANTPLAN) • Nationally Agreed Standard Operating Procedures (NASOP) • organising and the planning process, including: <ul style="list-style-type: none"> • understanding operational work requirements • scheduling and planning work teams • basics of contracting and contractual arrangements • identifying and acquiring resources • resources required for control activities, including: <ul style="list-style-type: none"> • equipment • chemicals and materials required for disinfection and treatments • transport and security controls • containment and exclusion boundaries and fences • personal health and safety equipment • funding and budgetary levels and planning • work teams and personnel • communications equipment and processes • communication techniques when dealing with those involved in emergency response ,including: <ul style="list-style-type: none"> • principles used for consulting and providing information • reporting procedures • interacting and supervising work teams • techniques for motivating personnel 	

Knowledge Evidence
<ul style="list-style-type: none"> • workplace health and safety when working in emergency situations, including: <ul style="list-style-type: none"> • conducting risk assessments • working with staff and stakeholders under stressful emergency situations • supervisory skills and monitoring practices, including: <ul style="list-style-type: none"> • measuring and reviewing work performance against standards • responding to work team performance issues • statutory and workplace reporting requirements and purpose • monitoring and costing control activity and cost of operation to IP, including: <ul style="list-style-type: none"> • loss of production time • destruction losses animal or production • running costs of control activity.

Assessment Conditions
<p>Assessment of skills must take place under the following conditions:</p> <ul style="list-style-type: none"> • physical conditions: <ul style="list-style-type: none"> • skills must be demonstrated on an IP affected with disease of pest incursion or an environment that accurately represents workplace conditions • resources, equipment and materials: <ul style="list-style-type: none"> • tools and equipment as designated by the IP operation plan • use of personal protective equipment • treatments and chemicals required for controlling disease or pest incursion • specifications: <ul style="list-style-type: none"> • use of specific workplace documents policies, procedures and processes for control activities on an IP • access to specific safety data sheets for treatments and chemicals • use of workplace instructions for IP control activities • access to specific legislation and codes of practice for biosecurity • relationships: <ul style="list-style-type: none"> • stakeholders • work team • IP operations manager. <p>Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.</p>

Links	Companion Volumes, including Implementation Guides, are available at VETNet: https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72
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