

Modification history

Release	Comments
Release 1	This version released with FBP Food, Beverage and Pharmaceutical Training Package Version 5.0

FBPPPL3002X	Establish compliance requirements for work area
Application	<p>This unit of competency describes the skills and knowledge required to establish compliance requirements that apply to work operations in a food processing or production environment.</p> <p>This unit applies to individuals who are responsible for ensuring compliance requirements are identified for work operations in their area of responsibility, in relation to health and safety, food (or feed) safety, and environmental management.</p> <p>No occupational licensing, legislative or certification requirements apply to this unit at the time of publication.</p>
Prerequisite Unit	Nil
Unit Sector	People, Planning and Logistics (PPL)

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Identify compliance requirements	1.1 Review existing operating procedures and specifications to identify compliance requirements 1.2 Make enquiries within the workplace to identify compliance requirements identified in workplace procedures 1.3 Access information from external organisations and regulatory authorities to determine current compliance requirements 1.4 Assess the purpose and scope of the revised compliance requirement for the work area 1.5 Assess the impact of the revised compliance requirement on processing operations 1.6 Seek approval to address revised compliance requirements in work area
2. Establish compliance arrangements in work area	2.1 Confirm and communicate revised compliance requirements to other staff in work area according to workplace procedures 2.2 Source briefings, training and other support from internal and external support staff to ensure compliance is understood 2.3 Identify procedures for achieving and monitoring compliance in own work area 2.4 Recommend changes to procedures and processes to ensure compliance is met 2.5 Identify procedures to be followed for non-compliance events

Foundation Skills	
<i>This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.</i>	
Skill	Description
Reading	<ul style="list-style-type: none"> Interpret procedures, specifications and other documentation from a variety of sources and consolidates information to determine requirements
Writing	<ul style="list-style-type: none"> Accurately record and complete organisational documents and procedures using electronic, digital and/or paper-based formats
Oral communication	<ul style="list-style-type: none"> Interact effectively with team members
Numeracy	<ul style="list-style-type: none"> Monitor data to ensure compliance with relevant framework

Unit Mapping Information			
Code and title current version	Code and title previous version	Comments	Equivalence status
FBPPPL3002X Establish compliance requirements for work area	FBPPPL3002 Establish compliance requirements for work area	Minor changes to Performance Criteria to clarify task Foundation skills refined Performance Evidence clarified Minor changes to Knowledge Evidence and Assessment Conditions	Equivalent unit

Links
Companion Volumes, including Implementation Guides, are available at VETNet: https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=78b15323-cd38-483e-aad7-1159b570a5c4

TITLE	Assessment requirements for FBPPPL3002X Establish compliance requirements for work area
Performance Evidence	
<p>An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.</p> <p>There must be evidence that the individual has established compliance requirements for at least one work area, including:</p> <ul style="list-style-type: none"> • identifying what the current compliance requirements are for work area • identifying any improvements that could be made to ensure compliance with relevant regulations and industry standards. 	
Knowledge Evidence	
<p>An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:</p> <ul style="list-style-type: none"> • legislation, regulations, codes of practice and certification requirements relevant to work area • purpose and intent of compliance in the workplace • operating procedures, specifications and other workplace information relevant to ensuring compliance for own work area • requirements for establishing, monitoring and updating procedures • effect of work procedures on compliance factors in the work area • compliance policies and requirements relevant to own work area, including: <ul style="list-style-type: none"> • work health and safety • food safety, including Food Standards Australia and New Zealand (FSANZ) • Hazard analysis and critical control point (HACCP) • environmental management • biosecurity • traceability • client certification • data assessment methods relevant to monitoring compliance of own work area • internal and external support personnel as sources for compliance requirements • procedures to follow for non-compliance events • consequences of non-compliance in the workplace. 	
Assessment Conditions	
<p>Assessment of skills must take place under the following conditions:</p> <ul style="list-style-type: none"> • physical conditions: <ul style="list-style-type: none"> • a workplace or an environment that accurately represents workplace conditions • resources, equipment and materials: <ul style="list-style-type: none"> • information systems and data collection technology • food processing operations to collect data and observe compliance • specifications: <ul style="list-style-type: none"> • workplace procedures and industry standards relevant to the business and work area • relevant legislation, industry standards and codes of practice. <p>Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.</p>	
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