

Modification history

Release	Comments
Release 1	This version released with FBP Food, Beverage and Pharmaceutical Training Package Version 2.0.

FBPWHS2001	Participate in work health and safety processes
Application	<p>This unit of competency describes the skills and knowledge required to carry out work in accordance with health and safety requirements and procedures, and to contribute to the maintenance of a safe workplace.</p> <p>The unit applies to entry level workers responsible for applying safe work practices under general supervision.</p> <p>All work must be carried out to comply with workplace procedures according to state/territory health and safety regulations, legislation and standards that apply to the workplace.</p> <p>No occupational licensing, legislative or certification requirements are known to apply to this unit at the time of publication.</p>
Prerequisite Unit	Nil
Unit Sector	Work health and safety (WHS)

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Plan and prepare to work safely	1.1 Identify rights and responsibilities of self and others under applicable legislation for health and safety in the workplace 1.2 Obtain, fit and correctly use personal protective equipment 1.3 Confirm work requirements and control measures associated with activity 1.4 Plan work activities to meet requirements 1.5 Interpret work safety signage 1.6 Carry out pre-start checks on equipment
2. Conduct work safely	2.1 Follow work procedures and workplace instructions to ensure safe work 2.2 Apply safe handling practices when moving materials and items 2.3 Undertake housekeeping in work area according to health and safety requirements
3. Respond to hazards	3.1 Identify hazards in the work area and assess risk 3.2 Take action to control risks for hazards according to workplace procedures 3.3 Report hazards and inadequacies in control measures in accordance with workplace procedures 3.4 Report incidents and injuries to designated personnel
4. Participate in work health and safety consultative activities	4.1 Identify roles and responsibilities of health and safety representatives and committees in the workplace 4.2 Participate constructively in workplace meetings, inspections or other consultative activities 4.3 Raise health and safety issues with designated personnel 4.4 Provide input to improve workplace health and safety systems and processes to eliminate hazards and reduce risks
5. Follow emergency response procedures	5.1 Identify emergency situations and procedures 5.2 Follow reporting and communication procedures during emergency situations 5.3 Follow organisation procedures for responding to emergencies

Foundation Skills	
<i>This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.</i>	
Skill	Description
Learning	<ul style="list-style-type: none"> • Responds to routine problems related to risks and hazards
Oral Communication	<ul style="list-style-type: none"> • Uses correct terms when communicating information about health and safety • Uses listening and questioning skills to clarify understanding

Unit Mapping Information			
Code and title current version	Code and title previous version	Comments	Equivalence status
FBPWHS2001 Participate in work health and safety processes (Release 2)	FBPWHS2001 Participate in work health and safety processes (Release 1)	Dot point about environmental risks added to Knowledge Evidence	Equivalent unit

Links	Companion Volumes, including Implementation Guides, are available at VETNet: https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=78b15323-cd38-483e-aad7-1159b570a5c4
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TITLE	Assessment requirements for FBPWHS2001 Participate in work health and safety processes
Performance Evidence	
<p>An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.</p> <p>There must be evidence that the individual has carried out work in accordance with health and safety requirements and procedures, and contributed to maintaining a safe workplace on at least two separate occasions, including:</p> <ul style="list-style-type: none"> • following clear, logical verbal or written instructions • interpreting selected pictorial/graphical and written signs/instructions • clarifying meaning of instructions with peers and supervisors • giving accurate verbal or written descriptions of incidents or hazards • actively participating in inspections, meetings and risk assessments. 	
Knowledge Evidence	
<p>An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:</p> <ul style="list-style-type: none"> • legislation, regulations, standards, codes of practice and industry standards/guidance notes relevant to own work, role and responsibilities • safety signs and their meanings, including signs for: <ul style="list-style-type: none"> • personal protective equipment • emergency equipment • dangerous goods class signs • specific hazards, such as sharps and radiation • the difference between a hazard and a risk • nature of common workplace hazards, including chemicals, bodily fluids, sharps, noise, manual handling, work postures, underfoot hazards and moving parts of machinery • potential consequences of not following safe work practices • the elements within the hierarchy of control • safety measures for controlling common workplace hazards • sources of information about health and safety in the workplace • environmental hazards and controls relevant to the worksite, including waste disposal • the roles and responsibilities of employees for health and safety in the workplace • roles and responsibilities of health and safety representatives, committees, supervisors, managers and employers • workplace specific information, including: <ul style="list-style-type: none"> • hazards of the particular work environment • potential emergencies relevant to the workplace • designated person for raising issues about health and safety • organisation and work procedures particularly those related to performance of own work, specific hazards and risk control, reporting of hazards, incidents and injuries, consultation, use of personal protective equipment and emergency response • potential emergency situations, alarms and signals, and required responses. 	
Assessment Conditions	
<p>Assessment of skills must take place under the following conditions:</p> <ul style="list-style-type: none"> • physical conditions: <ul style="list-style-type: none"> • skills must be demonstrated in a workplace setting or an environment that accurately represents a real workplace • specifications: <ul style="list-style-type: none"> • workplace information about health and safety in the workplace, including legislative rights and responsibilities. <p>Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.</p>	

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