

**Modification history**

Release	Comments
Release 2	This version released with ACM Animal Care and Management Training Package Version 4.0.
Release 1	This version released with ACM Animal Care and Management Training Package Version 1.0.

ACMGAS103	Assist in the care of animals
<b>Application</b>	<p>This unit of competency covers the skills and knowledge required to provide basic care of quiet, well-handled animals under supervision. It covers understanding potential hazards and associated risks when working with and around animals.</p> <p>This unit applies to individuals who may have limited or no experience in working in the animal care industry. They undertake defined routine activities under direct supervision with limited responsibility for their own work.</p> <p>All work must be carried out to comply with workplace procedures according to state/territory health and safety and animal welfare regulations, legislation and standards that apply to the workplace.</p> <p>No licensing, legislative or certification requirements are known to apply to this unit at the time of publication.</p>
<b>Prerequisite Unit</b>	Nil
<b>Unit Sector</b>	General Animal Studies (GAS)

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare to work with animals	1.1 Confirm the activity to be undertaken with supervisor, including identifying potential health and safety hazards and welfare needs of the animal 1.2 Take steps to control risks as directed 1.3 Confirm tools and equipment to be used with supervisor 1.4 Select appropriate personal protective equipment and ensure correct fit 1.5 Apply safe work practices according to workplace procedures and instructions
2. Maintain a clean workplace	2.1 Clean animal housing, floors, benches and other flat areas according to workplace procedures 2.2 Dispose of waste and soiled bedding according to workplace procedures
3. Assist in feeding animals	3.1 Identify food stuffs, and categorise for specific animal dietary needs 3.2 Report food stuffs that are contaminated or of unsuitable quality 3.3 Prepare equipment used in food preparation and distribution 3.4 Provide assistance to experienced staff in the preparation and distribution of meals 3.5 Clean and store equipment and materials according to workplace procedures
4. Report basic animal behaviour and health status	4.1 Identify characteristics of animal behaviour 4.2 Identify signs of healthy, sick or distressed animals 4.3 Report signs of out-of-character behaviour and poor health to supervisor

<b>Foundation Skills</b>	
<i>This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.</i>	
<b>Skill</b>	<b>Description</b>
Writing	<ul style="list-style-type: none"> <li>Use industry terminology to record basic workplace information related to the daily care of animals</li> </ul>
Oral communication	<ul style="list-style-type: none"> <li>Listen actively and ask open and closed questions to clarify work instructions</li> <li>Use industry terminology to report inconsistencies and issues with animal food, health, hygiene and safety to supervisor</li> </ul>

<b>Unit Mapping Information</b>			
<b>Code and title current version</b>	<b>Code and title previous version</b>	<b>Comments</b>	<b>Equivalence status</b>
ACMGAS103 Assist in the care of animals	ACMGAS103 Assist in the care of animals	Minor changes for consistency	Equivalent unit

<b>Links</b>	Companion Volumes, including Implementation Guides, are available at VETNet: <a href="https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103">https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103</a>
--------------	--

<b>TITLE</b>	<b>Assessment requirements for ACMGAS103 Assist in the care of animals</b>
<b>Performance Evidence</b>	
<p>An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.</p> <p>There must be evidence that the individual has:</p> <ul style="list-style-type: none"> <li>• assisted in the care of a minimum of three animals, including for each: <ul style="list-style-type: none"> <li>• cleaned work areas and animal housing according to workplace health and safety procedures</li> <li>• assisted in the preparation and distribution of food under supervision</li> <li>• reported observations of live animal behaviour and health status to supervisor.</li> </ul> </li> </ul>	

<b>Knowledge Evidence</b>	
<p>An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:</p> <ul style="list-style-type: none"> <li>• overview of a range of animal care work tasks, including: <ul style="list-style-type: none"> <li>• assisting in health care of animals</li> <li>• enclosure and bed cleaning and bedding replacement</li> <li>• equipment and consumables stocktake and ordering</li> <li>• exercising animals</li> <li>• feeding and watering animals</li> <li>• grooming and animal cleaning</li> <li>• collecting, recording and updating information</li> <li>• observing and reporting animal behaviour</li> <li>• cleaning workplace and equipment</li> </ul> </li> <li>• tools and equipment required to undertake routine duties, including cleaning and general housekeeping activities</li> <li>• key risks of working with animals relevant to context, including: <ul style="list-style-type: none"> <li>• animal bites, kicks, and/or scratches</li> <li>• biological waste</li> <li>• handling of chemicals</li> <li>• manual handling</li> <li>• slippery or uneven work surfaces</li> <li>• animal related infections and diseases</li> </ul> </li> <li>• characteristics of animal behaviour, including: <ul style="list-style-type: none"> <li>• body language and signs of emotional states</li> <li>• signs of common animal ailments and conditions</li> </ul> </li> <li>• basic nutritional and water requirements for animals, including: <ul style="list-style-type: none"> <li>• storage, preparation and presentation requirements for food for animals</li> <li>• types of food and food supplements and their basic role in animal diets</li> <li>• contaminated and unsuitable quality food stuffs</li> </ul> </li> <li>• workplace procedures, including health and safety, emergency procedures, animal welfare and environmental and waste disposal requirements.</li> </ul>	

<b>Assessment Conditions</b>	
<p>Assessment of skills must take place under the following conditions:</p> <ul style="list-style-type: none"> <li>• physical conditions: <ul style="list-style-type: none"> <li>• an environment that accurately reflects a real workplace setting</li> </ul> </li> <li>• resources, equipment and materials: <ul style="list-style-type: none"> <li>• a range of animals</li> <li>• equipment and resources appropriate to work undertaken in an animal care environment</li> </ul> </li> <li>• specifications: <ul style="list-style-type: none"> <li>• access to workplace procedures and instructions</li> </ul> </li> <li>• relationships: <ul style="list-style-type: none"> <li>• supervisor.</li> </ul> </li> </ul>	

<b>Assessment Conditions</b>	
Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.	
<b>Links</b>	Companion Volumes, including Implementation Guides, are available at VETNet: <a href="https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103">https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103</a>

DRAFT