

Modification history

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 7.0.

AHCPGD5XX	Manage parks and reserves
Application	<p>This unit of competency describes the skills and knowledge required to manage parks and reserves, including reviewing the organisation, identifying problems, researching and communicating potential solutions and their impact.</p> <p>The unit applies to individuals who apply specialist skills and knowledge to managing plant cultural programs, take personal responsibility and exercise autonomy in undertaking complex work. They analyse and synthesise information, and analyse, design and communicate solutions to sometimes complex problems.</p> <p>All work is carried out to comply with workplace procedures, health and safety in the workplace requirements, legislative and regulatory requirements, and sustainability and biosecurity practices.</p> <p>No licensing, legislative or certification requirements apply to this unit at the time of publication.</p>
Prerequisite Unit	Nil
Unit Sector	Parks and Gardens (PGD)

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Review organisation	1.1 Identify goals and objectives for park and reserve management 1.2 Identify external agencies requirements and objectives for parks and reserves management 1.3 Review asset database, condition reports and service levels 1.4 Consult with appropriate personnel to review strengths, weaknesses, opportunities and threats, and best communication methods for staff, community and user groups
2. Identify problem	2.1 Determine the quantity, quality and timing of supply of each input and service as required by the business plan and cash flow budgets 2.2 Determine new or potential problems that would effect delivery of identified goals and objectives 2.3 Determine inefficiencies, stock outs and system problems
3. Research solutions	3.1 Identify solutions and their impact if adopted 3.2 Confirm that purchasing system and records enable the selection of suppliers and arrangement of orders 3.3 Review improvements affecting business planning, personnel, morale, productivity and systems efficiency 3.4 Establish key performance outcomes and indicators to measure performance of all park or reserve operations and personnel 3.5 Undertake benchmarking according to workplace requirements
4. Communicate solutions and their impact	4.1 Develop and implement communication methods 4.2 Seek feedback from staff, community and user groups 4.3 Document recommendations for improvements to operations that are supported by appropriate evidence and reasoned arguments, and present to senior management

Foundation Skills	
<i>This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.</i>	
Skill	Description
Reading	<ul style="list-style-type: none"> Identify and interpret information regarding goals, objectives and requirements of park or reserve management plans
Oral communication	<ul style="list-style-type: none"> Initiate discussions with staff community and user groups, using clear language and standard industry terminology to identify problems, research and communicate solutions and their impact

Unit Mapping Information			
Code and title current version	Code and title previous version	Comments	Equivalence status
AHCPGD5XX Manage parks and reserves Release 1	AHCPGD503 Manage parks and reserves Release 2	Minor changes to application Major changes to performance criteria Foundation skills added Assessment requirements updated	Not equivalent

Links	Companion Volumes, including Implementation Guides, are available at VETNet: https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72
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TITLE	Assessment requirements for AHCPGD5XX Manage parks and reserves
Performance Evidence	
<p>An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.</p> <p>There must be evidence that the individual has managed a park or reserve on at least one occasion and has:</p> <ul style="list-style-type: none"> • assess environmental impacts on the immediate and related environments and impact reduction techniques • applied relevant workplace health and safety and environmental and biosecurity legislation, regulations and workplace procedures • assessed and monitored budgets and allocation of monetary resources • liaised effectively with consultants and other industry contacts on management systems and on-ground operations • assigned work, received and interpreted staff feedback and consultant reports, and responded effectively to achieve management objectives • interpreted business, financial, marketing and human resource management plans • researched and obtained information required for effective maintenance and development of the park or reserve • identified, documented and recommended improvements to operations and presented to senior management. 	
Knowledge Evidence	
<p>An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:</p> <ul style="list-style-type: none"> • workplace health and safety and environmental and biosecurity legislation, regulations and workplace procedures relevant to managing parks or reserves • principles and practices of park and reserve management, including: <ul style="list-style-type: none"> • asset and resource management • budgeting, monitoring systems and allocation of monetary resources • legislative and regulatory requirements relevant to parks and reserve land use applications and management activities including hazardous chemicals, dangerous goods, duty of care and Australian standards relevant to parks and reserves management • management information systems • performance management and benchmarking • policies applying across all levels of government and within the specific region, including those under catchment plans relevant to managing parks or reserves • principles of the Australian Natural Heritage Charter and the Draft Guidelines for the Protection, Management and Use of Aboriginal and Torres Strait Islander Cultural Heritage Places and the Burra Charter • sports and recreational land use applications and associated environmental implications • staff training and development principles, practices and techniques • computer software and hardware, and telecommunications equipment relevant to managing parks or reserves. 	
Assessment Conditions	
<p>Assessment of the skills in this unit of competency must take place under the following conditions:</p> <ul style="list-style-type: none"> • physical conditions: <ul style="list-style-type: none"> • a workplace setting or an environment that accurately represent workplace conditions • resources: <ul style="list-style-type: none"> • park or reserve business, financial, marketing and human resource management plans • computer software and hardware, and telecommunications equipment relevant to managing parks or reserves • specifications: <ul style="list-style-type: none"> • workplace health and safety and environmental and biosecurity legislation, regulations and workplace procedures relevant to managing parks or reserves 	

Assessment Conditions
<ul style="list-style-type: none">• legislative and regulatory requirements relevant to parks and reserve land use applications and management activities including hazardous chemicals, dangerous goods, duty of care and Australian standards relevant to parks and reserves management• policies applying across all levels of government and within the specific region, including those under catchment plans relevant to managing parks or reserves• Australian Natural Heritage Charter and the Draft Guidelines for the Protection, Management and Use of Aboriginal and Torres Strait Islander Cultural Heritage Places and the Burra Charter• sports and recreational land use applications• relationships:<ul style="list-style-type: none">• staff, consultants and senior management• timeframes:<ul style="list-style-type: none">• according to job requirements. <p>Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.</p>

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