

**Modification history**

Release	Comments
<a href="#">Release [1]</a>	This version released with Agriculture, Horticulture and Conservation and Land Management Training Package Version <a href="#">[1.0]</a> .

AHCASW306	Use technology in Aboriginal sites work
<b>Application</b>	This unit of competency describes the skills and knowledge required to use technology and tools necessary to conduct Aboriginal sites work. This unit applies to Aboriginal sites workers utilising technology on Country and in an office environment to assist them in their work. The unit applies to working either as an autonomous sites worker or under the supervision and cultural authority of Traditional owners or Elders for specific Country and is also applicable to the work of repatriation workers and anthropologists. Assessment must comply with Community protocols and be supported by Elders and Custodians of Country to identify and record site locations, read maps, and photograph and record sites, landscapes and objects. No occupational licensing, legislative or certification requirements are known to apply to this unit at the time of publication.
<b>Prerequisite Unit</b>	AHCILM306 Follow Aboriginal cultural protocols
<b>Unit Sector</b>	Aboriginal Sites Work (ASW)

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Apply information literacy skills to meet job needs	1.1 Determine exact nature and extent of information technology needs for Aboriginal sites work undertaken in accordance with Aboriginal cultural protocols 1.2 Identify the relevant information management systems (IMS) and their applications for Aboriginal sites 1.3 Develop effective search strategies and use appropriate search tools to locate and record information in applications or programs used by enterprise 1.4 Follow Aboriginal cultural requirements for accessing and handling Aboriginal cultural material and cultural information 1.5 Recognise and apply copyright and licensing requirements related to access and use Aboriginal cultural material and cultural information
2. Set up and use handheld technology	2.1 Identify and set up the basic operating and menu settings 2.2 Navigate and manipulate the screen environment according to needs 2.3 Customise screen icons and access to applications where applicable 2.4 Use technology to locate and record location and details of the site or cultural landscape and save and edit the output, where applicable 2.5 Assess the usefulness and relevance of information resources to the site's work context and client needs 2.6 Evaluate search results and adjust search strategies to meet information needs 2.7 Use more advanced features as required
3. Access and use basic connectivity devices	3.1 Set the basic operating and menu settings 3.2 Connect external digital devices, such as computer devices or storage devices to retrieve, copy, move and save information 3.3 Check physical connectivity of computer devices or storage devices to ensure operation and performance 3.4 Connect printer either through a computer device or directly, set printer settings and print data 3.5 Access audio-visual devices to view and play a multimedia file 3.6 Use manuals, training booklets and/or online help or help-desks to overcome basic difficulties with applications

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
4. Maintain and operate UHF/VHF radio and compass onsite in the context of site work	4.1 Make sure suitable radio equipment for communication needs is available on site 4.2 Use radio devices and terminology effectively and correctly to meet communication needs of self and team on site 4.3 Apply storage and transport requirements for compass equipment 4.4 Identify a suitable directional compass for orientation needs on-site 4.5 Use directional compass in conjunction with a geographical and topographical map to accurately move around onsite and map coordinates
5. Maintain knowledge of IMS trends and emerging technologies	5.1 Source information about current industry trends and emerging technologies in relation to IMS and data collection methods 5.2 Replace used technology consumables in accordance with manufacturer's instructions and organisational requirements 5.3 Carry out, or arrange for routine maintenance to ensure equipment is maintained in accordance with manufacturer's instructions and organisational requirements 5.4 Accurately identify equipment faults, perform maintenance in accordance with manufacturer's instructions or report fault to designated person

<b>Foundation Skills</b>	
<i>This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.</i>	
<b>Skill</b>	<b>Description</b>
[Skill]	<ul style="list-style-type: none"> <li>[Style to be applied is SI Bullet List 1</li> <li>Use sentence case (i.e. commence with upper case) for each bullet point but do not put a full stop at the end</li> <li>See <i>Guidelines</i> for the skills to be described, the order in which to list them and hints on writing descriptions</li> </ul>
[Skill]	<ul style="list-style-type: none"> <li>SI Bullet List 1</li> <li>SI Bullet List 1</li> </ul>
[Style to be applied in left column is SI Text]	<ul style="list-style-type: none"> <li>SI Bullet List 1</li> <li>SI Bullet List 1]</li> </ul>

<b>Unit Mapping Information</b>			
<b>Code and title current version</b>	<b>Code and title previous version</b>	<b>Comments</b>	<b>Equivalence status</b>
[SI Text]	[SI Text]	<p>[SI Text For equivalent or no equivalent units include detail of the work undertaken.</p> <p>For newly created add the following statement: The unit has been created to address a skill or task required by industry that is not covered by an existing unit</p> <p>For a deleted unit add the following statement: The unit is deleted as the skill or task is no longer required by industry]</p>	<p>[Equivalent OR Not equivalent OR Newly created OR Deleted]</p>

<b>Links</b>	Companion Volumes, including Implementation Guides, are available at VETNet: [Insert hyperlink for the training package]. See <a href="#">Guidelines for developing training package products for directions on how to find the right hyperlink</a>
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TITLE	Assessment requirements for AHCASW306 Use technology in Aboriginal sites work
<b>Performance Evidence</b>	
<p>An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.</p> <p>There must be evidence that the individual has xxx:</p> <ul style="list-style-type: none"> <li>• use digital devices, including computers, smart phones, tablets, radios, GPS (Global Positioning System) or PDAs (Personal Data Assistants)</li> <li>• use menu features and navigate around the device and IMS functions</li> <li>• use device features, software and applications to perform tasks to enterprise requirements</li> <li>• save work in a format and location according to enterprise requirements</li> <li>• transfer saved files to a computer for long term storage and printing</li> <li>• use compass and maps to move around site and map site coordinates</li> <li>• use audio visual devices to enterprise requirements.</li> </ul>	
<b>Knowledge Evidence</b>	
<p>An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:</p> <ul style="list-style-type: none"> <li>• basic security functions</li> <li>• basic software operation and associated applications</li> <li>• map reading (including topographical maps) and longitudinal and latitudinal coordinates</li> <li>• digital device functions used in own role</li> <li>• how to use internal and external computer storage devices.</li> </ul>	
<b>Assessment Conditions</b>	
<p>Assessment of the skills in this unit of competency must take place under the following conditions:  <b>If any of the first level dot points do not apply to this unit, then please delete the point completely, e.g. if no interactions are needed with people at all, then you would delete the relationships point and second level points.</b></p> <ul style="list-style-type: none"> <li>• [physical conditions:] <ul style="list-style-type: none"> <li>• [e.g. skills must be demonstrated in [a commercial kitchen/a racing stable/veterinary practice/vineyard] or an environment that accurately represents workplace conditions]</li> </ul> </li> <li>• [resources, equipment and materials:] <ul style="list-style-type: none"> <li>• [e.g. live horses]</li> <li>• [e.g. use of specific tools]</li> <li>• [e.g. use of specific items of personal protective equipment]</li> </ul> </li> <li>• [specifications:] <ul style="list-style-type: none"> <li>• [e.g. use of specific workplace documents such as policies, procedures, processes, forms]</li> <li>• [e.g. use of manufacturer's operating instructions for specific equipment, machinery, etc.]</li> <li>• [e.g. access to specific safety data sheets]</li> <li>• [e.g. use of workplace instructions/job specifications/client briefs]</li> <li>• [access to specific legislation/codes of practice]</li> </ul> </li> <li>• [relationships: <b>Assessment must comply with Community protocols and be supported by Elders and Custodians of Country.</b>] <ul style="list-style-type: none"> <li>• [e.g. client(s), customer(s)]</li> <li>• [e.g. team member(s), supervisor(s)]</li> </ul> </li> <li>• [timeframes: <b>(include only if time is an essential assessment condition)</b>] <ul style="list-style-type: none"> <li>• [e.g. according to time specified in job sheet]</li> <li>• [e.g. within a specific time period]</li> <li>• [final point only ends with a full stop.]</li> </ul> </li> </ul> <p>Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.</p>	

<b>Assessment Conditions</b>
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<p>Delete the following if there are no additional assessor requirements.</p>
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<p>[In addition, the following specific assessor requirements apply to this unit:</p>
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| <ul style="list-style-type: none"><li>• SI Bullet List 1</li><li>• SI Bullet List 1:<ul style="list-style-type: none"><li>• SI Bullet List 2.]</li></ul></li></ul> |
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<b>Links</b>
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<p>Companion Volumes, including Implementation Guides, are available at VETNet: [Insert hyperlink for the training package]. See <a href="#">Guidelines for developing training package products for directions on how to find the right hyperlink</a></p>
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