ACMAIM4X1 Determine database information requirements for small companion animal evacuation processes and facilities

Modification history

Release	Comments
Release 1	This version released with ACM Animal Care and Management Training Package Version 6.0

ACMAIM4X1	**Determine database information requirements for small companion animal evacuation processes and facilities**
Application	This unit of competency describes the skills and knowledge required to coordinate information about small companion animal evacuation process and facilities to cater for major incidents.

The unit applies to individuals who have responsibility for accessing database information to prepare for a small companion animal rescue during a major incident. These individuals analyse information and exercise judgement to complete activities to coordinate information in a readily available manner.

All work must be carried out to comply with Commonwealth, state/territory health and safety and animal welfare regulations.

No licensing, legislative or certification requirements apply to this unit at the time of publication. |
| **Prerequisite Unit** | Nil |
| **Unit Sector** | Animal Incident Management |

Commented [AH1]: Should the emphasis of this unit be on accessing databases instead?

Elements	Performance Criteria
Elements describe the essential outcomes.	*Performance criteria describe the performance needed to demonstrate achievement of the element.*
1. Source information for small companion animal rescue	1.1 Source information relating to animal facilities for emergency housing, small companion animal movement methods and shelter suitability according to incident type 1.2 List small companion animal emergency requirements 1.3 List suitable equipment for the movement and housing of animals 1.4 Identify work health and safety (WHS), animal welfare practices and personal protective equipment (PPE) requirements
2. Integrate resources with existing databases	2.1 Source information on which organisations manage existing animal identification databases, access points and service linkages 2.2 Assess the potential for using existing registers to service incidents where temporary identification is required and seek permission to access existing relevant databases
3. Access existing databases and assess the need to integrate information	3.1 Contact personnel of service providers who can provide small companion animal emergency services and obtain their permission for their services to be listed on a database 3.2 Assess the need to develop a user-friendly, efficient database to coordinate small companion animal rescue information 3.3 Assess the currency of the information 3.4 Brief hazard management agency and incident support group on data update requirements 3.5 Access documents as required, maintain confidentiality and store documents according to workplace requirements

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Foundation Skills	
This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.	
Skill	**Description**
Reading	• Research suitability of prospective services from a range of sources to identify relevant and key information
Writing	• Coordinate all relevant information in a logical order for the small companion animal evacuation database

Unit Mapping Information			
Code and title current version	**Code and title previous version**	**Comments**	**Equivalence status**
ACMAIM4X1 Determine database information requirements for small companion animal evacuation processes and facilities			Newly created

Links	Companion Volumes, including Implementation Guides, are available at VETNet: https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72

TITLE	**Assessment requirements for ACMAIM4X1 Determine database information requirements for small companion animal evacuation processes and facilities**

Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.
There must be evidence that the individual has developed a database for small companion animal rescue and has included the following details:
  • two movement methods
  • three suitable facilities.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:
• Australasian Inter-service Incident Management System (AIIMS) principles:
    • unit of command
    • span of control
    • functional management
    • management by objective
    • flexibility
• database information requirements, including:
    • suitability of potential sites and locations
    • methods, resources and transport requirements
    • contact list
    • provision for appropriate veterinary care
    • methods used to identify animals, and record keeping requirements
    • briefing and debriefing incident processes
    • work health and safety (WHS) and personal protective equipment (PPE) considerations

Commented [AH2]: Some stakeholders think it should be 3 movement methods.

Other suggestions include *Movement methods of 2 species, identification of 3 (or 2) suitable facilities?*

Commented [DM3]: Should AIIMS be included here? Is it nationally recognised and used?

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Knowledge Evidence
- biosecurity/isolation areas   - database currency provision options   - companion animal emergency requirements: - veterinary   - urgent housing/shelter   - medications   - major incident types including: - floods   - fires   - earthquakes   - extreme weather events   - existing animal identification databases and what each integrates with   - access to animal microchipping, including provision for the chipping animals that are not microchipped during major incidents   - temporary small companion animal identification options   - information relating to factors affecting the movement of animals, including: - fitness to be moved or to travel   - species-specific needs and behaviours.

Assessment Conditions
Assessment of the skills in this unit of competency must take place under the following conditions: - physical conditions: - skills must be demonstrated in an environment that accurately represents workplace conditions   - resources, equipment and materials: - database style guides   - relationships: - service providers   Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

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