

**Modification history**

Release	Comments
Release 2	This version released with ACM Animal Care and Management Training Package Version 4.0.
Release 1	This version released with ACM Animal Care and Management Training Package Version 1.0.

ACMGAS203	Complete animal care hygiene routines
<b>Application</b>	<p>This unit of competency describes the skills and knowledge required to provide daily care of animals, including the cleaning of animal housing, and grooming or cleaning of animals under supervision.</p> <p>This unit applies to new entrants to the animal care and management industry. Animal care may occur in a wide variety of workplaces, including retail pet stores, boarding/day care facilities, shelters, veterinary clinics, zoos/wildlife sanctuaries, animal research facilities and others. In this context, individuals work under general supervision and exercise limited autonomy with some accountability for their own work. They undertake defined activities and work in a structured context.</p> <p>All work must be carried out to comply with workplace procedures according to state/territory health and safety and animal welfare regulations, legislation and standards that apply to the workplace.</p> <p>No licensing, legislative or certification requirements are known to apply to this unit at the time of publication.</p>
<b>Prerequisite Unit</b>	Nil
<b>Unit Sector</b>	General Animal Studies (GAS)

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare to work	1.1 Identify daily, weekly and periodical workplace routine schedules, and confirm work to be undertaken with supervisor 1.2 Confirm personal workplace responsibilities with supervisor 1.3 Collect workplace schedule and recording documents and update as required 1.4 Identify hazards and risks according to workplace health and safety procedures and talk to supervisor about concerns 1.5 Select appropriate personal protective equipment and ensure correct fit
2. Check animals	2.1 Confirm which animals are included in work area responsibilities during shift 2.2 Verify the animal's status via records or verbal reports 2.3 Count animals and note basic behaviour and condition at beginning of shift 2.4 Check animals in work area and update status with supervisor during shift according to instructions
3. Maintain a clean workplace	3.1 Clean floors, benches and other flat areas according to workplace protocols 3.2 Clean animal housing areas according to workplace protocols 3.3 Dispose of waste and soiled bedding 3.4 Identify damage to housing and equipment and tell supervisor 3.5 Complete post-cleaning procedures

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
4. Complete hygiene practices for animals	4.1 Perform basic animal hygiene inspection, and identify cleaning needs of nominated animals 4.2 Identify and practice hygiene control methods for a range of animals 4.3 Brush, wash or clean animals according to species requirements and individual needs under supervision
5. Complete post-hygiene care of animals	5.1 Return animals to housing 5.2 Clean and store washing equipment according to workplace procedures 5.3 Clean, check and store tools according to workplace procedures and manufacturer instructions 5.4 Inform supervisor if there are damaged tools 5.5 Audit and document supplies according to workplace procedures 5.6 Update workplace documents according to workplace procedures

Foundation Skills	
<i>This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.</i>	
Skill	Description
Writing	<ul style="list-style-type: none"> <li>Complete basic workplace forms accurately</li> </ul>
Numeracy	<ul style="list-style-type: none"> <li>Count and record accurate numbers, times/dates and measurements related to work activities</li> </ul>

Unit Mapping Information			
Code and title current version	Code and title previous version	Comments	Equivalence status
ACMGAS203 Complete animal care hygiene routines	ACMGAS203 Complete animal care hygiene routines	Minor changes to performance criteria for clarity and consistency PC2.4 & 2.5 merged; element 4 revised (reordered and PC4.4 & 4.5 deleted)	Equivalent unit

Links	Companion Volumes, including Implementation Guides, are available at VETNet: <a href="https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103">https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103</a>
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<b>TITLE</b>	<b>Assessment requirements for ACMGAS203 Complete animal care hygiene routines</b>
<b>Performance Evidence</b>	
<p>An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.</p> <p>There must be evidence that the individual has completed animal care hygiene routines for a minimum of three animals, including:</p> <ul style="list-style-type: none"> <li>• confirmed the animal care routines required, cleaned and maintained animal housing and related facilities</li> <li>• maintained animal comfort and health during hygiene routines</li> <li>• reported and documented animal care duties</li> <li>• monitored animals and reported issues as required according to workplace procedures.</li> </ul>	
<b>Knowledge Evidence</b>	
<p>An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:</p> <ul style="list-style-type: none"> <li>• animal care and hygiene principles</li> <li>• unusual species-specific behaviour for nominated animal</li> <li>• signs or indicators of illness or injury, including: <ul style="list-style-type: none"> <li>• bleeding, swelling or movement problems</li> <li>• changes in drinking or eating patterns</li> <li>• unusual amounts, colour or texture of faeces</li> </ul> </li> <li>• typical tasks to maintain animal housing, including: <ul style="list-style-type: none"> <li>• adjusting animal housing features according to weather and climatic conditions</li> <li>• collection and removal of faeces/urine using approved cleaning products and methods</li> <li>• completing cleaning routines for sick or quarantined animals to avoid cross-contamination</li> <li>• emptying and cleaning water and feeding receptacles using approved cleaning products and methods</li> <li>• refilling water containers</li> <li>• removing rubbish from housing and surrounding areas</li> <li>• removing soiled bedding and disposing in approved area</li> <li>• resetting of clean bedding materials</li> <li>• replacement of housing furniture and enrichment items</li> </ul> </li> <li>• hygiene control practices, including: <ul style="list-style-type: none"> <li>• personal hygiene practices, including washing and drying hands before and after animal contact</li> <li>• use of personal protective equipment</li> <li>• aseptic techniques</li> <li>• completing infection control procedures as required</li> <li>• quarantine or isolation procedures for potentially contagious or ill animals</li> <li>• checking animal's skin, coat, shell, carapace and/or other external features</li> <li>• coat or skin, grooming or shedding needs relevant to species</li> <li>• species-specific cleaning requirements to remove dirt, foreign objects, parasites or other undesirable items</li> </ul> </li> <li>• exercise, social and activity needs of animals</li> <li>• safe and humane animal handling techniques</li> <li>• types of cleaning and animal hygiene care equipment</li> <li>• workplace procedures for hygiene, health and safety and animal welfare.</li> </ul>	
<b>Assessment Conditions</b>	
<p>Assessment of skills must take place under the following conditions:</p> <ul style="list-style-type: none"> <li>• physical conditions: <ul style="list-style-type: none"> <li>• an environment that accurately reflects a real workplace setting</li> </ul> </li> <li>• resources, equipment and materials: <ul style="list-style-type: none"> <li>• a range of live animals</li> <li>• equipment and resources appropriate to work undertaken in an animal care environment</li> </ul> </li> <li>• specifications:</li> </ul>	

<b>Assessment Conditions</b>	
<ul style="list-style-type: none"><li>• access to workplace procedures</li><li>• relationships:<ul style="list-style-type: none"><li>• supervisor.</li></ul></li></ul> <p>Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.</p>	
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